



Family Caregiving Collaborative

AN INTERDISCIPLINARY INITIATIVE LED BY THE COLLEGE OF NURSING

2024 Pilot Grant Program Request for Proposals

Call for Pilot Grant Applications:

The Family Caregiving Collaborative (FCC) is sponsoring an annual pilot grant program to promote caregiving science at the University of Utah. The goal of this program is to encourage interdisciplinary research collaborations in caregiving science – ultimately leading to new externally funded research.

The application requires that family members (identified family), family caregivers, support ties, or unpaid caregivers are included in the project and will continued to be included in seeking extramural funding. The application can focus on individuals or groups of individuals (networks, multiple family members/support ties) that care for a person or persons with a health condition or a disability. There is no age focus as caregiving occurs across the life course. Addressing social determinants of health and underserved populations is encouraged but not required.

Applicants:

- Faculty from either Tenure or Career Line are eligible
- PIs must commit to submitting at least one extramural project based on the FCC pilot within 12 months of project end-date
- Research team must be interdisciplinary. It is strongly encouraged that the team represent more than one School or College at the University, but this is not required.
- Being a member of the Family Caregiving Collaborative (FCC) is required (very brief, simple process to join): [LINK](#)

Application Process:

Proposals should be electronically submitted as single PDF file with all components listed below in the following order. Complete submissions are required for review.

1. An abstract written for the general public (up to ½ page). Abstract must address the significance and potential impact of the proposed project.
2. Aims, Significance and Research Strategy: maximum 3 pages
3. References

4. External Funding Submission Plan including pilot and project submission timeline and a targeted funding mechanism and/or RFP: maximum 1 page
5. Proposed Project Budget: not to exceed \$25,000
6. Biographical Sketch for Key Personnel
7. Letter of Support from Department Chair or Equivalent confirming that the principal investigator will receive protected time required to devote to the proposed project.

The proposed project should not be funded by any other mechanism/research initiative at the time of submission; proposed projects should not be pending review elsewhere; proposals can be designed to respond to a prior summary statement.

Submit the full application as a single pdf: The proposal should be submitted **electronically to Heather Podolan**, Center on Aging Academic Program Manager at heather.podolan@hsc.utah.edu (office phone: 801-213-4156) by the deadline **Friday March 29, 2024, 11:59 PM** Mountain Standard Time

Budget Guidelines

Please prepare a one-year project budget justification that allocates funding into following categories:

- Personnel
- Consultant Costs: (please justify)
- Equipment: (please justify; must be under \$5000)
- Travel: travel must be directly related to project research (e.g., conferences cannot be supported by this grant)
- Other Expenses (please itemize by category)

Review Process:

Proposals will be reviewed by a pool of researchers designated by the FCC to ensure research excellence and potential for extramural funding. Members of the CoA Steering Committee with relevant experience in family caregiving will make the final funding decision.

Review Criteria:

- Caregiving focus
- Scientific merit
- Likelihood of the proposed study leading to extramural funding

Expectations of Award Recipients:

- Awardees are expected to become members of the FCC and actively participate in its programmatic activities.
- Awardees must present a one-page progress report at one year
- Provide financial accounting of how project funds were spent.

- Submit information pertaining to any publications and grant support resulting from the pilot grant project.
- Financial support from the Family Caregiving Collaborative must be acknowledged in all publications/presentations.

Timetable:

The submission deadline for completed proposals is on or before:

Friday March 29, 2024, 11:59 PM MST

- We anticipate making funding decisions by mid-June 2024.
- Projects may begin as early as July 1, 2024; the starting date may be negotiated.

Letter of Intent Submission Deadline	February 02, 2024
Full proposal invitations issued	February 16, 2024
Full proposal Application Deadline	March 29, 2024
Earliest funding availability	July 1, 2024

Questions:

- Questions about the nature of the FCC pilot, please contact **Lee Ellington**, Director, Family Caregiving Collaboration Lee.ellington@nurs.utah.edu
- Questions about application logistics or timelines, please contact **Heather Podolan**, Center on Aging Academic Program Manager at heather.podolan@hsc.utah.edu (office phone: 801-213-4156)